**Weekly Report for Week Ending 2/26**

**Adventium**

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# **Status Summary**

* UI prototype update completed.
* Presented updated Demo UI to our sponsor and got feedback and areas for improvement.
* Started working to iterate through an AADL file and showed sponsor current progress
* Created a time and date to give midterm presentation to our sponsor

## **Top Highlights**

* Riley improved the web prototype of the UI for our OSATE plug in
* Started successfully iterating through AADL files

## **Top Lowlights**

* Since we are just beginning to program, it is tough to assign everyone to a specific task

# **Activities, Accomplishments, and Project Effort**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Member** | **Activity** | **Description** | **Status** | **Effort** |
| Team | Weekly Team Meeting | We updated each other on our status for the week and created questions and talking points to share with our sponsor for the following meeting. | Complete | 1 hr |
| Team | Weekly Sponsor Team Meeting | We met with Danielle to show her the updated prototype and our progress on iterating through AADL files. | Complete | 1 hr |
| Team | Project breakdown | Issues were added to the GitHub and assigned to appropriate members. | In-Progress | .5 hr |
| Charles Kanoy | Iterating through AADL Files | Chuck worked on iterating through AADL files to identify components. | In-Progress | 3 hr |
| Riley Abrahamson | UI Prototype | Riley improved the web prototype of what the UI will likely look like for our OSATE plug-in. | In-Progress | 1 hr |

**Tasks for Next Week**

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| --- | --- | --- |
| **Member** | **Task** | **Description** |
| Team | Weekly team meeting | Every week, we will be meeting to discuss the tasks different members are working on for the project |
| Team | Weekly sponsor team meeting | At least every other week, we will be meeting with our sponsors to discuss progress, clarify discrepancies, and solve collective issues |
| Team | Project specification | We will be adding to Section 5 of the Project Specification document. |
| Team | Project breakdown | As we get a better idea of the project, we will figure out how to break up the project into tasks for each team member |
| Team | Sprint Schedule | We will be working out what tasks we want to get done according to our 3-way split of the project: front-end, file input, and business logic. |
| Team | Midterm Preparation | We will create and practice content for our midterm presentation. |

List any assigned tasks for each team member for the next week. Every team member should have at least one individual assigned task, but you may also list items that are collectively assigned to the entire group (such as team meetings).   
For the next weekly report, you can copy these items into the activities, accomplishments, and project effort table above and add status updates and information for expended effort.

## **Risks**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **ID#** | **Status** | **Risk** | **Owner** | **Probability/ Priority** | **Impact** | **Trigger** | **Recommendation / Resolution** |
| R1 | Open | Not knowing how to use OSATE environment | Team | 70% | Team won’t be able to develop without OSATE environment understanding | Lack of documentation/comprehension of documentation | Meet with the sponsor for recommendations on documentation to read and to let them know of the triggered risk |
| R2 | ~~Open~~  Closed | Example documents aren’t sent to team | Team | 20% | Team’s rate of learning the project syntax will be limited | Example FACE models are not received in inbox | Contact sponsor about getting examples |
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**Issues**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **ID#** | **RID#** | **Status** | **Issue** | **Owner** | **Due Date** | **Impact** | **Recommendation / Resolution** |
| 1 | R1 | Open | Not knowing how to use OSATE environment | Team | N/A | Since we are not familiar with the OSATE environment, it will be challenging to get started on the project. | With the resources given to us by Adventium, we will take the necessary time to learn how to use OSATE and all the necessary tools that go with it in order to confidently start our project. |
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Risks and Issues tables should be maintained across multiple documents.

Do not remove issues or risks from the tables once added, but make modifications to the status as necessary.

Use ~~strikethrough text~~ to indicate previous status that is no longer applicable for a given risk.

**Project Success Tracking**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Project Success Indicator** | 1/26 | 2/02 | 2/09 | 2/16 | 2/23 | 3/02 | 3/09 | 3/16 | 3/23 | 3/30 | 4/06 | 4/13 | 4/20 | 4/27 | 5/04 | |
| Planned milestone events are being met | OK | OK | OK | OK | OK |  |  |  |  |  |  |  |  |  |  |
| Budget is under control | n/a | n/a | n/a | n/a | n/a |  |  |  |  |  |  |  |  |  |  |
| Quality control results are within specifications | n/a | n/a | n/a | n/a | n/a |  |  |  |  |  |  |  |  |  |  |
| Change control process shows minimal requests for change | OK | OK | OK | OK | OK |  |  |  |  |  |  |  |  |  |  |
| Project resources are being supplied per schedule | OK | OK | OK | OK | OK |  |  |  |  |  |  |  |  |  |  |
| Project team appears to be cohesive and reasonably happy | OK | OK | OK | OK | OK |  |  |  |  |  |  |  |  |  |  |
| Users seem satisfied with progress of the work | n/a | OK | OK | OK | OK |  |  |  |  |  |  |  |  |  |  |
| Top management remains visibly supportive of project goals | OK | OK | OK | OK | OK |  |  |  |  |  |  |  |  |  |  |
| Third-party vendors are delivering quality items on schedule | n/a | n/a | n/a | n/a | n/a |  |  |  |  |  |  |  |  |  |  |
| Risk events are under control with nothing unusual appearing | OK | OK | OK | OK | OK |  |  |  |  |  |  |  |  |  |  |
| Project training program is progressing according to plan | OK | 1 | 1 | 1 | OK |  |  |  |  |  |  |  |  |  |  |
| Relationships with support groups have no identifiable issues | n/a | n/a | n/a | OK | OK |  |  |  |  |  |  |  |  |  |  |

Update the Project Success Tracking table for each new weekly report.

Use **OK** to indicate that the project is track according to that criteria. If there is an issue, indicate it with a number and leave a corresponding note in the section below.

Notes:

1:

2: